Société de développement communautaire
Kirkland & District
Community Development Corporation

Loan Application

Applicant Information

Name of Applicant: Address of Applicant:

Applicant Phone Number:

Applicant Email:

Language: ☐ English ☐ French

Demographic (optional):
☐ Women ☐ Francophone ☐ Indigenous ☐ 2SLGBTQ+
☐ Newcomers to Canada & Immigrants ☐ Youth & Young Adults (between ages of 15 and 30)
☐ Persons with Disabilities
☐ Racialized Communities - Black Communities
☐ Racialized Communities - (South Asian, Chinese, Filipino, Latin American, Arab, Southeast Asian, West Asian, Korean, Japanese)

Business Information

Business Name:

Business Address:

Phone Number: Email:

Industry Sector:

☐ Agriculture, Forestry, Mining & Fisheries
☐ Biotechnology
☐ Business & Professional Service
☐ Construction
☐ Manufacturing
☐ Retail & Food Services
☐ Telecommunication & Information Technology
☐ Tourism, Accommodation & Recreation
☐ Transportation
☐ Wholesale & Distribution
☐ Other:

Ownership Structure & Owner Information

Ownership Structure:
☐ Proprietorship ☐ Partnership ☐ Corporation ☐ Other:

	Owner 1	**Owner 2**	**Owner 3**
Full Name			
% of Ownership			
Address			
Phone Number			
Email			

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Project Information

Project Type: ☐ Start-up ☐ Expansion ☐ Other:

Describe the start-up or expansion and specify the core activities the business will perform.

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Project Financing

Source of Funds	Amount ($)	Use of Funds	Amount ($)
KDCDC Loan	$	Equipment	$
Owner 1 Investment	$	Vehicles	$
Owner 2 Investment	$	Inventory	$
Owner 3 Investment	$	Land/Building	$
Bank Loan	$	Professional Fees	$
Bank Line of Credit	$	Advertising	$
Friends / Family	$	Leasehold Improvements	$
Equipment Lease	$	Debt Consolidation	$
Vehicle Lease	$	Working Capital	$
Other:	$	Licenses	$
	$	Other:	$
	$		$
	$		$
Total Source of Funds	$	**Total Use of Funds**	$

Clearly outline the specific use of the requested funds and the assets/security (collateral) offered to secure the loan.

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Provide the specific number and type of jobs to be created and/or retained as a direct result of this project.

- Ensure all requested documents, as detailed below, are attached. If a specific document is not applicable, please select N/A.
  **The application will not be processed or considered complete without the submission of all required , applicable documents.*

Attached	N/A	
☐	☐	Master Business License
☐	☐	Incorporation Documents
☐	☐	Photo Identification
☐	☐	Personal Resume
☐	☐	Personal Statement of Financial Affairs (see next page)
☐	☐	Business Plan
☐	☐	Financial Projections/Cash Flow Statement
☐	☐	Financial Statements for Last 3 Years (Existing Businesses Only)

**Note: Based on the nature and complexity of the project or business model, supplementary documents may be required to finalize the application package.*

Other Information

How did you hear about KDCDC?

- ☐ Friend/Relative
- ☐ Website
- ☐ Social Media
- ☐ Event/Information Session
- ☐ Alternate Program Consultant
- ☐ Other

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Personal Statement of Financial Affairs

APPLICANT:_____ DOB (DD/MM/YY)_____ SIN _____

SPOUSE: _____ DOB (DD/MM/YY)_____ SIN _____

ADDRESS _____ CITY:_____ POSTAL CODE _____

TELEPHONE RES. _____ BUS. _____ E-MAIL _____

PREVIOUS ADDRESS (*if less than 3 yrs. at above address*)_____

MARRIED ☐ SINGLE ☐ SEPARATED ☐ DIVORCED ☐ COMMON-LAW ☐

EMPLOYER _____

POSITION _____ SALARY _____ #YRS_____

OTHER INCOME _____ SOURCE(S) _____

STATEMENT OF NET WORTH

ASSETS	**VALUE**	**LIABILITIES**		
Real Estate 1.			**Amount**	**Monthly Payment**
2.		Loans		
3.				
Bank Account		Mortgages		
Investments				
RRSPs				
Automotive (year/make)		Credit Cards		
Recreation Equipment				
Equity in Business		Other Liabilities		
Other Assets		TOTAL LIABILITIES	$	$
TOTAL ASSETS	$	NET WORTH	$	

REAL ESTATE

Address	Year Purchased	Price Paid	Mortgages Outstanding	Estimated Current Value

BANK(S) DEALT WITH _____

DISCLOSURE AND RELEASE STATEMENT

To: The Kirkland & District Community Development Corporation (the "Corporation")

1. I, hereby certify that the information in this Statement of Personal Assets and Liabilities is a complete and true declaration. The property values shown above are the fair market values of the properties and the amount of debts is the total potential indebtedness (inclusive of any other loans, credit cards, or other debts for which I have signed as a guarantor).
2. I confirm that if any statement I have made herein or in accompanying materials proves to be incorrect in any way, I shall notify the Corporation immediately.
3. I authorize the Corporation to obtain personal credit information about me from any source. By executing this statement, I acknowledge as notice in writing, the Corporation's intent to obtain this information and I authorize each source to provide this information to the Corporation.
4. I understand and agree that in order to perform a credit investigation, I need not provide my Social Insurance Number ("SIN") if I can provide alternative identification that is acceptable to the credit reporting agencies. If I do provide my SIN, I consent to the Corporation using this information for the limited purpose of performing a credit investigation.
5. I authorize the Corporation to retain this Statement of Personal Assets and Liabilities and any financial records, credit and reference reports for the Corporation's records and reporting to Industry Canada who oversees the Community Futures Program.
6. I confirm receipt of the Corporation's *Privacy Statement* and understand and consent to the Corporation collecting, using, retaining and disclosing the information contained in this Statement of Assets and Liabilities for the limited purpose of determining my eligibility for financing as is required by law, and by Industry Canada. I understand that the Corporation will handle my personal information in strict confidence in accordance with Federal privacy law as set out in the Corporation's *Privacy Policy.* If I have any questions or concerns about the management of my information, I may refer to the *Privacy Policy,* available at www.grenvillecfdc.com or contact the Chief Privacy Officer.

Yes or No

☐ ☐ I am currently the subject of litigation before a court, tribunal, government board or agency, or there is a threat of such litigation. There are unexecuted judgment(s) registered against me, such as:

_____.

☐ ☐ I have made an assignment or have been petitioned into bankruptcy; there are writs registered against my name. If yes, provide details: _____.

☐ ☐ I certify that I am a Canadian Citizen or Landed Immigrant.

DATED AT_____ THIS_____ DAY OF_____, 20_____

_____ _____

Signature of Applicant *Signature of Spouse*